

## **Title I, Part A LEA-Level Parent and Family Engagement Policy**

This Parent and Family Engagement Policy (Policy) describes the means for carrying out designated Title I, Part A, parent and family engagement requirements pursuant to the Every Student Succeeds Act (ESSA) Section 1116(a).

### **The purpose of this Policy is to:**

The purpose of this Policy is to engage parents in meaningful ways for the LEA to receive parental input and involvement in matters that affect their child's education.

### **How will parents and family members be involved in the development of this Policy (ESSA sections 1116[a][2][A], and 1116[a][2][F])?**

To involve parents and family members in the joint development and joint agreement of this Policy, the following documents will be disseminated to parents for review and feedback through e-newsletters, informational meetings, and Principal's Council:

1. Title I, Part A LEA-Level Parent and Family Engagement Policy
2. School-Parent Compact
3. Parent Notices as they apply to the Title I, Part A Non-Regulatory Guidance

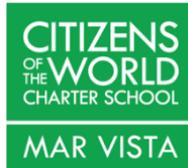
### **How will parents and family members be involved in developing school improvement plans (ESSA Section 1116[a][2][A])?**

Parents of students receiving Title I services will be invited to serve on the Principal's Council to provide suggestions and revisions on the LEA Title I Parent and Family Engagement Plan. The previous year's policy will be disseminated to participants prior to the meeting. During the meeting, the Policy will be reviewed and discussed; changes will be made according to the Council's recommendations.

### **How does the Local Educational Agency (LEA) provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance? Does this include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116 [a][2][B])?**

To build the capacity of the school within the LEA in planning and implementing effective parent and family involvement activities, the LEA will train lead teachers and teaching associates on how to engage parents throughout the school year and will provide assistance with developing, implementing, and reviewing required plans. The LEA will also create opportunities during Parent Conferences to discuss student academic gaps.

### **How will LEAs coordinate or integrate parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA sections 1116[a][2][C], and 1116[e][4])?**



Programs and local agencies such as Head Start and Department of Public Social Services will be in communication with the schools. Materials and resources will be shared with Title I schools will also be shared with these programs and local agencies. In addition, the LEA will have ongoing collaboration with the designated English Learner Coordinator, Director of Special Education, and Foster Youth and Homeless Liaison.

**How will LEAs conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving academic quality of all schools served under Title I, Part A, and use the finding to design evidence-based strategies (ESSA sections 1116[a][2][D], and 1116[a][2][E])?**

The LEA will continuously research best practices to engage parents and families. The Family Survey will be used to measure if parents feel engaged by their school and understand how to voice concerns and provide feedback.

**What are the barriers to greater participation by parents in activities authorized by ESSA Section 1116? Please note with particular attention, parents and family members who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background (ESSA Section 1116[a][2][D][i]):**

Barriers to greater participation include, but are not limited to: language, literacy, economic disadvantage, homelessness, and disabilities. The LEA will disseminate resources and literature to parents in an easy to read format in multiple languages in print and in digital format. Printed resources may be sent via U.S. mail, included in the student's homework folder, or available at the front office. The LEA will also have the option of utilizing the automated phone system to share information as applicable.

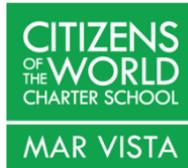
**What are the needs of parents and family members so that they may assist with the learning of their children, including engaging with school personnel and teachers (ESSA Section 1116[a][2][D][ii]):**

The school hosts various informal and formal meetings throughout each calendar month. The school will focus on topics pertinent to parents to help them support their child with their academic success and social emotional learning.

**What are the strategies used to support successful school and family interactions (ESSA Section 1116[a][2][D][iii]):**

The school creates opportunities for parents to voice concerns and discuss school issues. Meetings and events such as Cafecito, Principal's Council, Parent Conferences, and Back-to-School Night are a few ways in which the school provides occasions for family interactions.

**LEAs provide coordination, technical assistance, and other support to assist schools in planning and implementing effective parent and family engagement activities. This may include consultation with employers, business leaders, philanthropic organizations, or individuals. What technical assistance will be provided to parents (ESSA Section 1116[a][3][A])?**



The LEA will provide Parent Workshops to educate parents on how to support their children academically using the LEAs social emotional learning model. Furthermore, the LEA will provide assistance to parents with children served by the school in understanding topics such as:

1. State academic content standards
2. State student achievement standards
3. State and Local academic assessments, including alternate assessments
4. Title I requirements
5. How to monitor their child's progress
6. How to work with educators

**How will LEAs reserve 1 percent of Title I, Part A funds to carry out parent and family engagement requirements (ESSA Section 1116[a][3][A])?**

The LEA will provide professional development for school personnel regarding parent and family engagement strategies, including principals, lead teachers, teaching associates and specialized instructional staff. In addition, the LEA will disseminate information on best practices for increasing the engagement of economically disadvantaged parents and family members. Finally, the LEA will disseminate information to parents in the language determined by the school's population.

**How will LEAs allot funds for parent and family engagement (ESSA Section 1116[a][3][B])?**

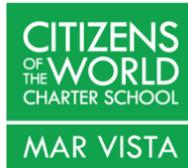
The LEAs allocation under Title I fall below the threshold at which the reservation of 1% is required. The LEA may provide funds to facilitate literacy workshops if the local LEA has exhausted all other reasonably available resources.

**How will LEAs distribute 90 percent of the 1 percent reserve to schools (ESSA Section 1116[a][3][C])?**

The LEAs allocation under Title I fall below the threshold at which the reservation of 1% is required. However, if applicable the LEAs intention is to distribute 90 percent of the 1 percent reserve to schools to provide the activities described above.

**How will LEAs provide assistance to parents and families in understanding the state academic standards, state and local academic assessments, Title I, Part A requirements, how to monitor their child's progress, and how to work with educators to help all students succeed (ESSA Section 1116[e][1])?**

The LEA will provide resources and meeting opportunities that explain academic standards, state and local academic assessments, Title I requirements, and how to work with educators to help students succeed. By ensuring that parents are aware and understand the attendance policy, California School Dashboard, Local Control Accountability Plan, and School Accountability Report Card we can help parents better understand how to monitor their child's progress and how to better work with educators to help their child succeed.



**How will LEAs provide materials and training to help parents and families work with their children to improve their achievement, such as literary training and using technology (ESSA Section 1116[e][2])?**

The LEA will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.

- The school library and internet is available for use by any parent of a student attending the school.
- Parent workshops will be made available as needed or requested, i.e. homework tips, technology training, reading and math tips, etc.

**How will LEAs educate teachers, instructional support staff, principals, and other school leaders and staff, with the assistance of parents and families, in the value and utility of contributions of parents and families, and reach out to, communicate with, and work with parents and families as equal partners, implementing and coordinating parent and family programs to build ties between parents and families, and the school (ESSA Section 1116[e][3])?**

To work with parents and families as equal partners and build ties, the LEA will:

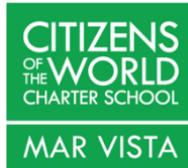
- provide specific information regarding what the Family Engagement Policy and Plan provides the school,
- seek to engage parents in various ways, including: the Parent Council, Cafecito meetings, and parent workshops,
- utilize school e-newsletter, webpages, and emails to reach out to parents, and families, and;
- encourage continuous involvement in school through volunteer opportunities.

**How will LEAs coordinate and integrate parent and family involvement programs with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent and family resource centers that encourage and support parents and families in more fully participating in the education of their children (ESSA Section 1116[e][4])?**

The LEA will solicit feedback from parents on reasonable and desirable parent and family involvement programs to encourage and support parents and families in the interest of increasing their participation in the education of their children.

**How will LEAs ensure that information related to school and parent programs, meetings, and other activities are sent to the parents of participating children in a format, and to the extent practicable, in a language the parents and families can understand (ESSA Section 1116[e][5])?**

The LEA will provide parents with materials, correspondence and information in appropriate languages in various ways. The school will provide translators as needed, and available, for parents so they may fully participate in meetings, school events and activities. To ensure all communication is provided in an understandable format, the school may involve parents and/or



staff in the development of school related materials. Notices of school events, meetings, workshops, or other activities will be published in the school newsletter and parent portal.

**How will LEAs provide such other reasonable support for parental involvement activities under this section (ESSA Section 1116[e][14])?**

Parents will have the ability to provide feedback and voice concerns via email, formal and informal meetings, and the annual Family Survey. Translators will be provided as needed and available.

**How will the LEA ensure that the Parent and Family Engagement Policy is in a format and language that is easy for the parents and families to understand (ESSA Section 1116[f])?**

The LEA will provide the Parent and Family Engagement Policy in multiple languages; it will make the policy available in print upon request at the school's office at no charge to parents and families. In addition, the policy will be posted on the school's website and will be distributed digitally via e-newsletters and will be included in the Family Handbook upon it's revision at the end of the current 2018-19 school year for accessibility in the 2019-20 school year.